



Nature Center Specialist

- I. Ministerial Position**
Nature Center Specialist
- II. Reporting Relationship**
The Nature Center Specialist reports to the COO
- III. Ministry Category:** Exempt Apprentice
- IV. Ministry Position Summary**
This position will support the ministry of the Nature Center, strengthening its animal program and class offerings to better impact lives for eternity through God's Word, creation, adventure programming and warm Christian fellowship.
- V. Ministry Responsibilities**
 - A. Accountable for the care and feeding of the Nature Center animals during the week.
 - B. Accountable for development, curation, and delivery of Nature Center classes.
 - C. Responsible to train and enable summer staff and volunteers to teach Nature Center classes.
 - D. Responsible for writing and updating standard operating procedures for the Nature Center.
 - E. Responsible for discipling and supporting volunteers in accordance with the mission of Fort Wilderness (Matthew 28:19).
 - F. Responsible for maintaining inventory and ordering supplies for the Nature Center.
 - G. Responsible for cleaning, maintenance, and organization of the Nature Center.
 - H. Responsible for assisting in seasonal projects around Fort Wilderness.
 - I. Other duties and responsibilities as assigned by the COO (Hebrews 13:17, 1Peter 2:13).
- VI. Qualifications**
 - A. Agreement with the theological positions of Fort Wilderness Ministries (2Tim 3:16-17, John 1:1-14, Col 1:14, 1 Cor 15:13-18).
 - B. The Nature Center Specialist will exemplify the following characteristics: 1) strong professing Christian (Romans 5:8, 10-11) whose character is proven (1 Timothy 3:8-13); 2) a role model of Christ in everything that they do (1 John 3:18); 3) believe in the authority of scripture (2 Timothy 3:16); 4) use their ministry as an example of Christ and to draw others closer to Him (1 Cor 13, Phil 2:1-4); and 5) be accountable in relationship with others (Galatians 6:1-5).
 - C. Agrees with and has signed the Statement of Belief and Support and the Lifestyle Commitment. Understands that serious violation of these statements could be cause for dismissal. Agrees that incompetence in performing this role, insubordination to ministry leadership, or immoral behavior would constitute

reasonable cause for immediate dismissal and termination of this employment with Fort Wilderness.

- D. Demonstrates a Christian lifestyle that reflects the Biblical perspective of integrity and appropriate personal and family relationships, business conduct with a desire and commitment for spiritual growth and development in your walk with Christ through prayer, God's Word and lifestyle which honors Him (Luke 6:40).
- E. Able to fulfill Fort's purpose through using Fort's core values (God's Word, creation, adventure, and warm Christian fellowship).
- F. Working knowledge of animal care.
- G. Self-starter, motivated, adaptable, detail oriented, team player.
- H. Strong writing and research skills.
- I. Ongoing participation in a local church with a desire and commitment for spiritual growth and development in your walk with Christ through prayer, God's word and a lifestyle which honors Him.

VII. Working Conditions—ability to:

- A. Move materials/items around camp up to 50 pounds.
- B. Ascend/descend ladders.
- C. Bend and stoop.
- D. Work in outdoor weather conditions.
- E. Work in a fast-paced environment.
- F. Have and maintain an insurable driving record to drive Fort Wilderness vehicles.

VIII. Acknowledgement

I have read and received a copy of my job description. This position description supersedes previous descriptions and verbal communications. I understand that I am expected to follow my job as is outlined above and if I have any questions or concerns about what is expected of me, I will speak with my immediate supervisor. I also understand that the statements above are intended to describe the general nature and level of work being performed by me and are not to be construed as an exhaustive list of responsibilities, duties, and skills required for this role. I may perform other related tasks under the direction of my supervisor. I agree to follow policies and procedures included in the Employee Handbook.

Employee Printed Name: _____ Date: _____

Employee Signature: _____

Supervisor Printed Name: _____ Date: _____

Supervisor Signature: _____