



LAB Director

I. Ministerial Position

LAB Director

II. Reporting Relationship

The LAB Director reports to the Student Ministries Senior Director

III. Ministry Category: Exempt Missionary

IV. Ministry Summary

The Lab Director creates and facilitates an environment where students and staff develop ownership of their faith which is grounded in the truths of scripture and strengthened in community. To do this, they will use God's word, creation, adventure programming and warm Christian fellowship. The Lab Director is responsible for selecting, leading, and developing summer staff who ensure the program is developed and maintained in a manner that maximizes ministry impact. As part of the role on missionary staff, you will be expected to share your faith story with campers, teach biblical principles to others in a mentor relationship and in small or large group settings, pray for campers and other staff. You may be called upon to lead worship, baptize believers, or preach.

V. Essential Ministry Responsibilities

- A. Responsible for driving the day-to-day operation of the Lab program (May-Aug).
- B. Responsible for developing spiritual content, including but not limited to teaching biblical principles, writing and leading Bible studies, and worship
- C. Responsible for developing outdoor trips.
- D. Responsible for interviewing and hiring qualified staff in conjunction with the Summer Staff Coordinator.
- E. Responsible to mentor and coach Lab summer staff to grow in their faith and relationship with Christ & develop their leadership capabilities.
- F. Work in conjunction with key team leaders, including but not limited to the Operations Senior Director, Food Service Manager, Adult and Family Ministry Program Coordinator as part of operating the Lab site.
- G. Engage the Operations team with any physical site needs or maintenance.
- H. Responsible for sharing the vision of Lab with key internal and external groups and facilitate the stewardship of filling camp with students.
- I. Work in conjunction with the Journey Beyond Manager to maintain offsite tripping equipment.
- J. Responsible for the day-to-day health and safety of campers and cleanliness of site.
- K. Work with the Student Ministry Food Service Director to ensure quality dining experience for all campers.
- L. Responsible to facilitate conflict resolution and discipline within the program.
- M. Accountable to develop and operate within a budget for the program.
- N. Attend seminars/meetings appropriate for on-going training & keeping Fort leadership involved.
- O. Other duties and responsibilities as assigned by the Student Ministries Senior Director (Hebrews 13:17, 1Peter 2:13)

- P. This position will assist up to 30 hours per week during non-summer months in a program or operations role as decided upon at time of hire.
- Q. Support-raising is one of the responsibilities of this position therefore the employee must keep his/her support team informed on a regular basis regarding one's ministry.

VI. Essential Qualifications

- A. Agreement with the theological positions of Fort Wilderness Ministries (2Tim 3:16-17, John 1:1-14, Col 1:14, 1 Cor 15:13-18)
- B. The LAB Director will exemplify the following characteristics: 1) strong professing Christian (Romans 5:8, 10-11) whose character is proven (1 Timothy 3:8-13); 2) a role model of Christ in everything that they do (1 John 3:18); 3) believe in the authority of scripture (2 Timothy 3:16); 4) use their ministry as an example of Christ and to draw others closer to Him (1 Cor 13, Phil 2:1-4); and 5) be accountable in relationship with others (Galatians 6:1-5).
- C. Agrees with and has signed the Statement of Belief and Support and the Lifestyle Commitment. Understands that serious violation of these statements could be cause for dismissal. Agrees that incompetence in performing this role, insubordination to ministry leadership, or immoral behavior would constitute reasonable cause for immediate dismissal and termination of this employment with Fort Wilderness.
- D. Demonstrates a Christian lifestyle that reflects the Biblical perspective of integrity and appropriate personal and family relationships, business conduct and moral behavior. (Luke 6:40)
- E. Effectively teaches and otherwise communicates the Christian faith to others and furthers the religious mission of Fort Wilderness.
- F. Able to fulfill Fort's purpose through using Fort's core values (God's Word, Wilderness, Adventure and Relationships)
- G. Minimum of 2 years' experience in coordinating and caring out wilderness trips.
- H. First Responder or more advanced certification is required.
- I. Self-starter, adaptable, detail orientated, team player, effective communicator, initiative taker
- J. Support from a sending church and ongoing participation in a local church with a desire and commitment for spiritual growth and development in your walk with Christ through prayer, God's word and lifestyle which honors Him

VII. Working Conditions—Ability to

- A. Move materials/items around camp of up to 50 pounds
- B. Ascend/descend ladders
- C. Bend and stoop
- D. Work in outdoor weather conditions
- E. Work in a fast-paced environment
- F. Have and maintain an insurable driving record to drive Fort wilderness vehicles

VIII. Acknowledgement

I have read and received a copy of my job description. This position description supersedes previous descriptions and verbal communications. I understand that I am expected to follow my job as is outlined above and if I have any questions or concerns about what is expected of me, I will speak with my immediate supervisor. I also understand that the

statements above are intended to describe the general nature and level of work being performed by me and are not to be construed as an exhaustive list of responsibilities, duties, and skills required for this role. I may perform other related tasks under the direction of my supervisor. I agree to follow policies and procedures included in the Employee Handbook.

Employee Printed Name: _____ Date: _____

Employee Signature: _____

Supervisor Printed Name: _____ Date: _____

Supervisor Signature: _____