



I. Ministerial Position

Accommodations Specialist

II. Reporting Relationship

The Accommodations Specialist reports to the Operations Senior Director

III. Ministry Summary

The Accommodations Specialist will exemplify the following characteristics: 1) strong professing Christian (Romans 5:8, 10-11) whose character is proven (1 Timothy 3:8-13) 2) a role model of Christ in everything that they do (1 John 3:18) 3) believe in the authority of scripture (2 Timothy 3:16) 4) use their ministry as an example of Christ and to draw others closer to Him (1 Cor 13, Phil 2:1-4) 4) be accountable in relationship with others (Galatians 6:1-5). The position is responsible for supporting the Operations Senior Director with housekeeping services for all the buildings' interiors and guest/camper accommodations to allow us to impact lives for the eternity through God's word, creation, adventure programming and warm Christian fellowship.

IV. Ministry Tasks

- A. Support the Operations Senior Director with housekeeping services for all buildings, including camper accommodations, meet service standards and expectations. Lead cleaning teams
- B. Lead Project Serve teams with weekend group cleaning requirements. Set expectations, train and support.
- C. Support seasonal deep cleaning tasks of all housekeeping areas
- D. Assists with maintaining inventory and restock cleaning supplies, equipment, needs etc
- E. Report maintenance issues/problems to supervisor
- F. Support the Operations team with general projects
- G. Attend seminars/meetings appropriate for on-going training
- H. Occasionally serve on-call during off hours
- I. Other duties and responsibilities as assigned by Operations Senior Director

V. Qualifications

- A. Agreement with the theological positions of Fort Wilderness Ministries (2Tim 3:16-17, John 1:1-14, Col 1:14, 1 Cor 15:13-18)
- B. Agrees with and has signed the Statement of Belief and Support and the Lifestyle Commitment. Understands that serious violation of these statements could be cause for dismissal. Agrees that incompetence in performing this role, insubordination to ministry leadership, or immoral behavior would constitute reasonable cause for immediate dismissal and termination of this employment with Fort Wilderness.
- C. Demonstrates a Christian lifestyle that reflects the Biblical perspective of integrity and appropriate personal and family relationships, business conduct and moral behavior. (Luke 6:40)
- D. Effectively teaches and otherwise communicates the Christian faith to others and furthers the religious mission of Fort Wilderness
- E. Able to fulfill Fort's purpose through using Fort's core values (God's Word, Wilderness, Adventure and Relationships)
- F. Residential or commercial cleaning experience
- G. Able to multi-task while directing/supervising others (Matthew 28:19)
- H. Self-starter, self-motivated, adaptable, detail orientated, team player, effective communicator
- I. Able to lift and carry 50 pounds, climb a ladder, bend and stoop
- J. Able to drive vehicles
- K. Support from a sending church and ongoing participation in a local church with a desire and commitment for spiritual growth and development in your walk with Christ through prayer, God's word and lifestyle which honors Him

VI. Benefits

- A. This is a Contract Staff position. It runs for 13 months. You will be paid bimonthly.