



Fleet Coordinator

I. Ministerial Position

Fleet Coordinator

II. Reporting Relationship

The Fleet Coordinator reports to the Operations Senior Director

III. Ministry Summary

The Fleet Coordinator will exemplify the following characteristics: 1) strong professing Christian (Romans 5:8, 10-11) whose character is proven (1 Timothy 3:8-13) 2) a role model of Christ in everything that they do (1 John 3:18) 3) believe in the authority of scripture (2 Timothy 3:16) 4) use their ministry as an example of Christ and to draw others closer to Him (1 Cor 13, Phil 2:1-4) 4) be accountable in relationship with others (Galatians 6:1-5). The position will oversee the rolling stock which will help to create opportunities to allow us to impact lives for the eternity through God's word, creation, adventure programming and warm Christian fellowship.

IV. Ministry Tasks

- A.** Maintain a fleet of vehicles, including scheduling, and pre-trip preparation
- B.** Oversee the vehicle requests and usage
- C.** Oversees snowplowing and snow removal
- D.** Aid and assist in other operations areas as needed and directed
- E.** Drive trips
- F.** Leads the staff/volunteers in devotions and teaches the staff/volunteers the Christian discipline of joyful, diligent work.
- G.** Assist with general camp projects including some construction
- H.** Supports and maintains a budget
- I.** Attend seminars/meetings appropriate for on-going training
- J.** Occasionally serve on-call during off hours
- K.** Other duties as assigned by the Operations Senior Director (Hebrews 13:17, 1Peter 2:13)
- L.** Support-raising is one of the responsibilities of this position therefore the employee must keep his/her support team informed on a regular basis regarding one's ministry

V. Qualifications

- A.** Agreement with the theological positions of Fort Wilderness Ministries (2 Tim 3:16-17, John 1:1-14, Col 1:14, 1 Cor 15:13-18)
- B.** Agrees with and has signed the Statement of Belief and Support and the Lifestyle Commitment. Understands that serious violation of these statements could be cause for dismissal. Agrees that incompetence in performing this role, insubordination to ministry leadership, or immoral behavior would constitute

- reasonable cause for immediate dismissal and termination of this employment with Fort Wilderness.
- C. Demonstrates a Christian lifestyle that reflects the Biblical perspective of integrity and appropriate personal and family relationships, business conduct and moral behavior. (Luke 6:40)
 - D. Effectively teaches and otherwise communicates the Christian faith to others and furthers the religious mission of Fort Wilderness
 - E. Able to fulfill Fort's purpose through using Fort's core values (God's Word, Wilderness, Adventure and Relationships)
 - F. Must have an insurable driving record
 - G. Detail orientated, self-starter, adaptable, teachable, team player
 - H. Ability to lift and carry 50 pounds, climb a ladder, bend and stoop
 - I. Ability to work in a fast-paced environment
 - J. Support from a sending church and ongoing participation in a local church with a desire and commitment for spiritual growth and development in your walk with Christ through prayer, God's word and lifestyle which honors Him
 - K. Ability to multi-task while teaching, directing, and supervising others (Matthew 28:19)

VI. Benefits

- A. This is an "at will" support-raising position. Compensation is based on the following: support raised, organizational responsibility, nature of the job including performance, and kingdom impact