



Adventure Outpost Ministerial Position Descriptions

FORT WILDERNESS' MISSION: Fort exists to present the gospel of Jesus Christ and to edify believers through God's Word, Adventure Programs, the Wilderness and Relationships. Our full-time missionary staff and summer staff are the real hands and feet that carry out that mission to love people well in Jesus' name. Please pray earnestly about what God would have for you. We provide the following information to guide you to understand if you fit what is required for a certain position. It serves as a basic guide and may change. Training will be provided at Fort before serving to prepare you for service once accepted on summer staff as a leader or volunteer. Applying for summer staff is making a commitment to give and serve your best every day.

All leadership staff must have the following qualifications:

1. Is a professing Christian, committed in both spirit and practice
2. Sincere and current walk with the Lord and desire to show that to others
3. Desire to impact other people for the Kingdom of God by sharing the gospel, leading devotions, share testimony, prayer, etc.
4. Desire to form relationships with many different kids
5. Will embrace and live out Fort's values
6. Mature; responsible; independent; initiative-taker
7. Be flexible and willing to do whatever is asked
8. Be a model of quality and hard work with a Godly attitude; understanding of self-sacrifice
9. Demonstrated leadership skills and abilities
10. Ability to communicate well with children and adults
11. Preferably 18 or older (unless otherwise noted for certain positions)

All volunteer staff must have the following qualifications:

1. Faith in Jesus Christ and a desire to grow closer to God
2. Desire to impact other people for the Kingdom of God
3. Will embrace and live out Fort's values
4. Ability to work hard and flexibility to accommodate changes
5. Must be 15 years or older

Responsibilities of all Adventure Outpost (AO) staff:

1. Maintain personal spiritual growth while serving here
2. Attend staff meetings and spiritual sessions
3. Be ready to share spiritually with those around; reinforce spiritual topics/themes for the week
4. Drive campers and equipment to and from sites (good record)
5. Clean cabins, bathrooms and equipment regularly
6. Work hard, with a cheerful attitude
7. Follow instructions of AO Director; complete tasks
8. Help lead games or alternative activities
9. Follow emergency procedures; maintain safety standards
10. Promote counselor/camper involvement at activities
11. Challenge campers to enjoy the outdoors
12. Teach basic camping skills/outdoor activities
13. Be on time

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Assistant AO Program Director (AAOPD) (3 positions)

Responsible to: Adventure Outpost Director

Oversees the mentoring and support of staff to serve the campers well and show them Christ.

Dates: May 23 - August 16, 2022

Qualifications:

1. Preferably 21 years of age or older
2. Valid driver’s license and good driving record necessary
3. Demonstrated leadership skill and abilities in a camp setting
4. Experience working with people of all ages
5. Ability to make tough decisions

Ministerial Responsibilities:

1. Attend and assist in the planning and delivery of staff training
2. Serve as a programming resource for all staff
3. Create and implement an effective camp experience for the campers
4. Plan and lead staff meetings in cooperation with the AO Director
5. Be a role model in conduct and attitude at all times
6. Supervise and communicate effectively with staff to ensure the development of the staff and the quality of the program
7. Understand that flexibility is a key to any successful camp program and acknowledge that additional responsibilities may become necessary during the summer
8. Lead program as needed
9. On-site residence required

AO Assistant Cook

Responsible to: Student Ministries Food Service Coordinator & Adventure Outpost Director

Helps provide delicious food so the kids are fed well and removes distraction to hear the Gospel.

Dates: May 28 - July 22, 2022

Qualifications:

1. Valid driver's license
2. Initiative-taker
3. Interest in cooking and how a kitchen works
4. Enjoys baking
5. ServSafe certification helpful, but not necessary

Ministerial Responsibilities:

1. Work closely with the Student Ministries Food Service Coordinator
 2. Work on a task until complete
 3. Flexibility
 4. Dress appropriately: full coverage shoes and shirts with sleeves
 5. Drive to Main Camp as necessary
 6. Help in program as needed
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AO Dish Crew

Responsible to: Student Ministries Food Service Coordinator & Adventure Outpost Director

Creates an environment for kids to learn to serve as Christ and provide clean dishes for our meals.

Dates: May 28 - July 22, 2022

Qualifications:

1. Enjoy physical labor & cleaning
2. Desire to work in a camp kitchen
3. Ability to accept supervision

Ministerial Responsibilities:

1. Work on assigned task until completed, then report to supervisor
 2. Wash pots, pans and kitchen items by hand
 3. Work well with a group of kids
 4. Wipe and set tables; mop floors
 4. Dress appropriately: full coverage shoes and shirts with sleeves
 5. Maintain sanitary procedures
 6. Help prep for meals
 7. Help in program as needed
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AO Program Maintenance

Responsible to: Adventure Outpost Director

Oversees the cleanliness of our indoor facilities to provide a distraction-free environment for the kids to hear the Gospel.

Dates: May 28 - July 22, 2022

Qualifications:

1. Enjoy physical labor, cleaning & grounds work
2. Valid driver's license and insurable driving record

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Ministerial Responsibilities:

1. Clean bathrooms and pavilion regularly
 2. Maintain facilities and grounds; handle garbage
 3. Follow directions until job is complete
 4. Work towards excellence, with an attitude of joy
 5. Know emergency procedures; be safety-conscious
 6. Help with general programming/leading activities
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AO Program Team (6 positions)

Responsible to: Adventure Outpost Director

Leads the campers through service projects and activities in nature that create experiences to see the Lord at work.

Dates: May 28 - July 22, 2022

Qualifications:

1. Initiative-taker
2. Valid driver's license and insurable driving record preferred
3. Lifeguard certification preferred

Ministerial Responsibilities:

1. Lead staff/counselors in camp activities
 2. Prepare for activities and sessions
 3. Be sure that all campers' needs are being met
 4. Pack equipment and food for out of camp trips
 5. Be willing to go on adventure outfitting trips
 6. Be willing to be creative and come up with different activities for campers and implement them
 7. Be flexible and have fun!
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AO Senior Counselor (12 positions – 6 male, 6 female)

Responsible to: Adventure Outpost Director

Create a safe, welcoming environment for kids to feel safe, loved and hear the Gospel.

Dates: May 28 - July 22, 2022

Qualifications:

1. Experience working with youth of relevant ages
2. Understanding of self-sacrifice

Ministerial Responsibilities:

1. Participate with and assist campers in activities
 2. Live in a cabin with the kids, overseeing their well-being
 3. Ensure that every kid in their cabin has heard the Gospel
 4. Lead cabin devotions
 5. Help campers stay safe
 6. Look out for and take advantage of "Teachable Moments"
 7. Some weeks participate on the program team as assigned
 8. Be flexible and have fun!
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AO Volunteer Opportunities

AO Assistant Counselor

Responsible to: Adventure Outpost Director (or Weekly Directors for Step Up) & AO Senior Counselor
Assists in creating a safe and welcoming environment for the kids to hear the Gospel.

Dates: June 11 - July 22, 2022 *[Indicate on application desired week(s) of service]*

Qualifications:

1. At least 16 years of age preferable
2. Some experience working with kids

Ministerial Responsibilities:

1. Assist Senior Counselor in a cabin
 2. Participate with and assist campers all day in activities
 3. Assist in going over the Gospel with campers
 4. Live in a cabin with the kids
 5. Help campers stay safe
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AO Nurse

Responsible to: Health Safety Coordinator & Adventure Outpost Director

Oversees all health and safety for the campers to experience a safe place to hear the Gospel.

Dates: June 11 - July 22, 2022 *[Indicate on application desired week(s) of service]*

Qualifications:

1. Currently licensed (in WI) as an RN (or other appropriate training as provided by the camp physician, including EMT or Paramedic)
2. Ability to originate, update and/or monitor health care, maintain records and implement health care plan
3. Current CPR; driver's license and good record
4. Desire to work and participate in a camp community
5. Commit a 1-week increment (camps run Sat-Fri)

Ministerial Responsibilities:

1. Be the health manager for the campers and staff
2. Build loving relationships with campers
3. Invest in campers' spiritual needs
4. Oversee that camp is providing adequate physical health conditions; screen campers and staff as they arrive
5. Ensure that staff and campers have filed a health history form
6. Conduct inventory of supplies; regular checking of First Aid kits
7. Pass out camper/staff medications at mealtimes or as needed
8. Keep accurate records of camper/staff medical supplies
9. The nurse will live at Outpost in the Infirmary (except for Step Up – housing on Main Camp)
10. Be on call 24 hours a day/6 days a week